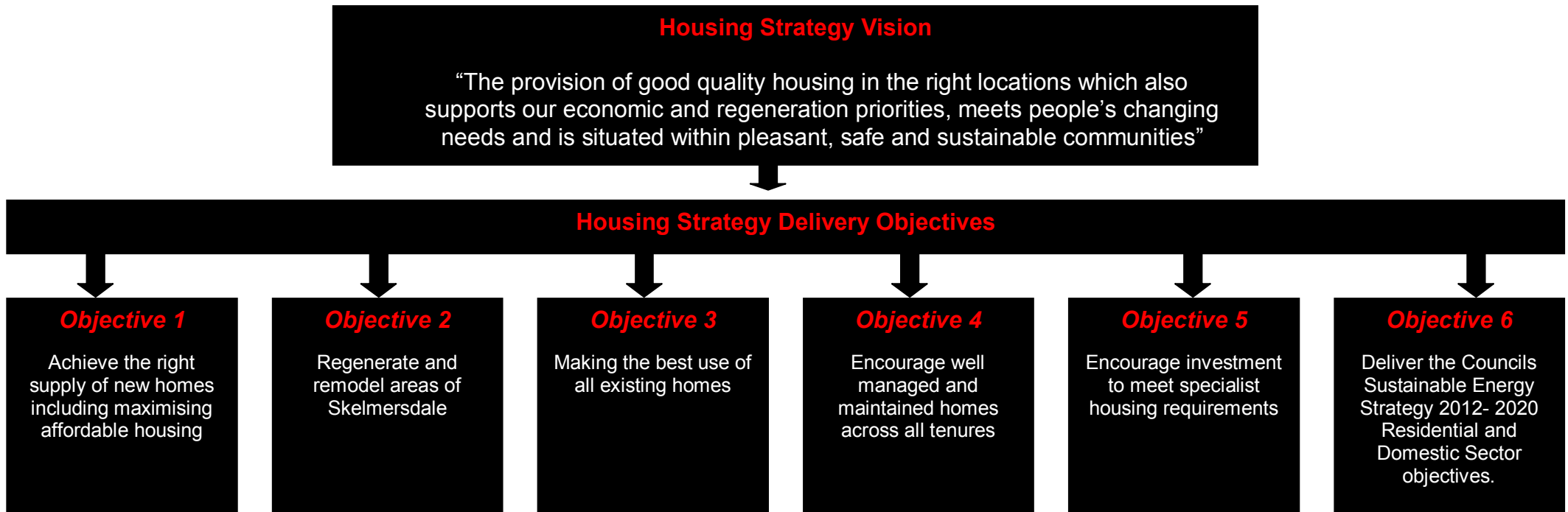




# Housing Strategy 2014 – 2019

## ACTION PLAN for 2014/15 – Year 1

The diagram below shows our Housing Strategy Vision and our six delivery objectives. This Action Plan incorporates a number of delivery actions that will assist West Lancashire Borough Council to deliver its Housing Strategy Vision.



### Monitoring

The Council produces a number of strategies and plans directed at achieving our vision and priorities. These plans and strategies contain numerous tasks and targets which, when completed successfully, are the building blocks of our success.

To keep track of our progress we use a performance monitoring framework. This helps us monitor progress and take any remedial action to make sure that what is supposed to be done gets done. Each of our service areas produce Service Action Plans which reflect the key delivery actions we are working on as contained in our strategies and plans. These are monitored regularly through our monitoring framework with performance updates being provided to relevant service managers and service heads. Performance and achievement is also reported to our Elected Members in line with our constitution so that progress is fully understood.

The Housing Strategy action plan will be monitored as part of the process outlined above.

All actions have an identified lead officer responsible for implementation and monitoring of the target

Listed below are the key abbreviations for each lead officer. The current post holder is also shown:

<b>ADP</b>	<b>Assistant Director Planning (John Harrison)</b>
<b>ADHR</b>	<b>Assistant Director Housing and Regeneration (Bob Livermore)</b>
<b>SPIM</b>	<b>Strategic Planning and Implementation Manager (Peter Richards)</b>
<b>HPSHM</b>	<b>Homeless and Private Sector Housing Manager (Laura Lea)</b>
<b>HOM</b>	<b>Housing Operations Manager (Leigh McGarry)</b>
<b>E&amp;VM</b>	<b>Estates and Valuation Manager (Rachel Kneale)</b>
<b>DADH&amp;R</b>	<b>Deputy Asst. Director Housing &amp; Regeneration (Ian Gill)</b>
<b>HS&amp;DPM</b>	<b>Housing Strategy &amp; Development Programme Manager (Jonathan Mitchell)</b>
<b>PSM</b>	<b>Property Services Manager (Phil Holland)</b>
<b>SHM</b>	<b>Strategic Housing Manager (Steve Jones)</b>
<b>ASPIM</b>	<b>Assistant Strategic Planning &amp; Implementation Manager (Gillian Whitfield)</b>
<b>HNAM</b>	<b>Housing Needs and Allocations Manager (Nicola Bradley)</b>
<b>AM</b>	<b>Asset Manager (William Berkeley)</b>
<b>RMASM</b>	<b>Rent and Money Advice Service Manager (Stephen Jackson)</b>

**Objective 1**
**ACHIEVE THE RIGHT SUPPLY OF NEW HOMES INCLUDING MAXIMISING AFFORDABLE HOUSING**

Action	Timescale/ milestones	Lead responsibility	Partners	Resources/ Conditional Upon	Targets	Anticipated outcomes/ impacts	Monitoring arrangements
1. Implementation of the West Lancashire Local Plan 2012- 2027	<ul style="list-style-type: none"> <li>As per Local Plan.</li> <li>See Planning web pages for details at <a href="http://www.westlancs.gov.uk">www.westlancs.gov.uk</a></li> </ul>	ADP	<ul style="list-style-type: none"> <li>Staff</li> <li>RP Providers</li> <li>Private developers</li> <li>Housing Strategy</li> <li>Local Economic Partnership</li> </ul>	<ul style="list-style-type: none"> <li>Overall economic conditions</li> <li>Inward investment from HCA</li> </ul>	Development of 4860 net new dwellings during the plan period	<ul style="list-style-type: none"> <li>A sustainable housing offer suitable for the housing and economic needs of the local population</li> <li>Provide New Homes Bonus for the Borough</li> </ul>	Planning Committee  Cabinet and Council Reporting  Service Action Plan Monitoring
2. Contribute to development of Master Plan / Development Briefs for Strategic Housing Sites  e.g. Yew Tree Farm, Grove Farm, Firswood Road	<ul style="list-style-type: none"> <li>In line with planning timetable</li> </ul>	HSDPM	<ul style="list-style-type: none"> <li>Planning</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> </ul>	In line with planning timetable	<ul style="list-style-type: none"> <li>Help provide direction in relation to affordable housing requirements and the provision of older persons accommodation</li> </ul>	Service Action Plan Monitoring
3. Secure HCA Affordable Housing Grant Investment.	<ul style="list-style-type: none"> <li>As per HCA Grant Bid Programme.*</li> </ul> <p>*There is not a fixed timetable but sites are identified ready for the opening of bid rounds.</p>	HSDPM	<ul style="list-style-type: none"> <li>HCA</li> <li>RP Providers</li> <li>Planning</li> <li>Land agents</li> <li>Private developers</li> </ul>	<ul style="list-style-type: none"> <li>Affordable Housing Fund</li> <li>National Affordable Housing Programme</li> <li>Council land and building assets as appropriate</li> </ul>	Achieve HCA inward grant investment over the life of the Housing Strategy to assist in the development of affordable housing	<ul style="list-style-type: none"> <li>Increase the supply of affordable housing to help households in affordable housing need.</li> <li>Provide New Homes Bonus at higher rate</li> </ul>	Service Action Plan Monitoring

Action	Timescale/ Milestones	Lead responsibility	Partners	Resources/ Conditional Upon	Targets	Anticipated outcomes/ Impacts	Monitoring arrangements
<p>4. Achieve development of no less than 500 new affordable homes 2014-2019.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Aim to develop a minimum of 10 affordable housing units per settlement</li> <li>- Min of 20% of the 500 units to be for older households</li> </ul>	<ul style="list-style-type: none"> <li>• Review overall delivery annually</li> </ul>	HSDPM	<ul style="list-style-type: none"> <li>• HCA</li> <li>• RP Providers</li> <li>• Planning</li> <li>• Private developers</li> <li>• Legal</li> </ul>	<ul style="list-style-type: none"> <li>• Affordable Housing Fund</li> <li>• National Affordable Housing Programme</li> <li>• Council land assets as appropriate</li> <li>• Section 106 affordable housing contributions</li> </ul>	<ul style="list-style-type: none"> <li>• 2014/15 = 60</li> <li>• 2015/16 = 110</li> <li>• 2016/17 = 110</li> <li>• 2017/18 = 110</li> <li>• 2018/19 = 110</li> </ul> <p>Overall target is no less than 500 during the life of the housing strategy and shall include a range of dwelling types and bed sizes including 1 bed accommodation where it will meet housing need.</p>	<ul style="list-style-type: none"> <li>• Increase the supply of affordable housing to help households in affordable housing need.</li> <li>• Provide New Homes Bonus at the higher rate</li> </ul> <p><b><u>Important note</u></b></p> <p>The overriding target is 500 units to be achieved during the life of the strategy. The annual targets are indicated to help structure the delivery approach.</p>	Service Action Plan Monitoring
<p>5. Optimize affordable housing contribution provided through Section 106</p>	<ul style="list-style-type: none"> <li>• Each planning application will be considered within planning timescales</li> </ul>	HSDPM	<ul style="list-style-type: none"> <li>• Planning</li> <li>• RP Providers</li> <li>• Private developers</li> <li>• Legal</li> </ul>	<ul style="list-style-type: none"> <li>• Economic viability of sites to support affordable housing contribution</li> </ul>	In line with Planning policy targets in respect of affordable housing contribution	<ul style="list-style-type: none"> <li>• Obtain the maximum affordable housing contribution able to be supported by the economic viability of each site.</li> </ul>	Service Action Plan Monitoring
<p>6. Use Council land assets where appropriate to support the delivery of affordable housing</p>	<ul style="list-style-type: none"> <li>• In line with the Strategic Asset Management Plan (SAMP) process.</li> </ul>	E&VM And HSDPM	<ul style="list-style-type: none"> <li>• Estates and Regeneration SAMP Team</li> <li>• RP Providers</li> <li>• Affordable Housing Cabinet Group</li> <li>• Legal</li> </ul>	<ul style="list-style-type: none"> <li>• Whether the site/s should be made available for affordable housing when considered against other corporate</li> </ul>	No target set as each site will be considered upon its merits.	<ul style="list-style-type: none"> <li>• Increase the supply of affordable housing to help households in affordable housing need.</li> <li>• Provide New Homes Bonus at higher rate</li> </ul>	Cabinet reporting throughout the life of the SAMP project

				priorities.			
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Action	Timescale/ milestones	Lead responsibility	Partners	Resources/ Conditional Upon	Targets	Anticipated outcomes/ impacts	Monitoring arrangements
7.  Identify land sites suitable for affordable housing development using our partnership with Regenda Housing Group.	<ul style="list-style-type: none"> <li>Viable sites to be developed and completed in 2015 / 2016 / 2017</li> </ul>	HSDPM	<ul style="list-style-type: none"> <li>Planning</li> <li>RP Provider</li> <li>Private developers</li> <li>Legal</li> <li>Land Agents</li> <li>HCA</li> </ul>	<ul style="list-style-type: none"> <li>Use of Affordable Housing Fund</li> </ul>	Identify and assess viability for potential pipeline schemes.	<ul style="list-style-type: none"> <li>Will provide details of land that can be used to develop affordable housing as required by our partnership arrangement.</li> <li>Provide New Homes Bonus at higher rate</li> </ul>	Service Action Plan Monitoring
8.  Review current approaches for using S106 affordable housing obligations in order to meet local affordable housing need.	<ul style="list-style-type: none"> <li>Complete review by March 2015</li> </ul>	HSDPM	<ul style="list-style-type: none"> <li>Planning</li> <li>Legal</li> <li>Consultant Support</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> <li>Consultant budget</li> </ul>	Consideration of the affordable housing products that could be used via section 106 contribution	<ul style="list-style-type: none"> <li>May assist in introducing other affordable housing products and/ or approaches that will broaden our affordable housing offer.</li> </ul>	Service Action Plan Monitoring
9.  Promote all new affordable housing schemes	<ul style="list-style-type: none"> <li>Commence promotion no less than six months ahead of intended scheme handover date.</li> </ul>	HSDPM	<ul style="list-style-type: none"> <li>PR Unit</li> <li>Parish Councils</li> <li>Registered Providers</li> <li>Voids and Allocations Team</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> </ul>	On a scheme by scheme basis	<ul style="list-style-type: none"> <li>Promote all new affordable housing schemes to the local community in good time so that applicants in affordable housing need are able register an interest and be considered for the new scheme in line with Council Allocation policy</li> </ul>	Service Action Plan Monitoring
10.  Explore developing a LA new build programme	<ul style="list-style-type: none"> <li>Report by March 2015</li> </ul>	ADHR HS&DPM	<ul style="list-style-type: none"> <li>Finance</li> <li>Business Plan</li> <li>Legal</li> </ul>	<ul style="list-style-type: none"> <li>Government Borrowing Headroom limits</li> </ul>		<ul style="list-style-type: none"> <li>Will provide identification and due consideration of the issues that will need to be considered in trying to develop a LA New Build programme including factors relating to physical</li> </ul>	Service Action Plan Monitoring

						build of dwellings and funding availability such as HCA grant, right to buy receipts and borrowing headroom.	
11. Develop Affordable Housing SPD / Developer Guide	<ul style="list-style-type: none"> <li>• Complete / Adopt by December 2014</li> </ul>	ASPIM	<ul style="list-style-type: none"> <li>• Housing Strategy</li> </ul>	<ul style="list-style-type: none"> <li>• Existing officer time</li> </ul>		<ul style="list-style-type: none"> <li>• A reference document that assists housing developers to understand the Councils affordable housing requirements and how they should be delivered.</li> </ul>	Service Action Plan Monitoring
12. Review impact of CIL upon the provision of affordable housing in line with planning policy	<ul style="list-style-type: none"> <li>• Commencing monitoring from CIL introduction</li> <li>• Produce review report two years after first CIL eligible application</li> </ul>	ASPIM HSDPM	<ul style="list-style-type: none"> <li>• Planning</li> </ul>	<ul style="list-style-type: none"> <li>• CIL introduction</li> <li>• Existing officer time</li> </ul>		<ul style="list-style-type: none"> <li>• Determine if the introduction of CIL and the scale of charges is having an adverse impact upon the level of affordable housing being provided.</li> </ul>	Service Action Plan Monitoring

**Objective 2**
**REGENERATE AND REMODEL AREAS OF SKELMERSDALE**

Action	Timescale/ milestones	Lead responsibility	Partners	Resources/ Conditional Upon	Targets	Anticipated outcomes/ impacts	Monitoring arrangements
13. Complete £65 Million Capital Investment Programme	<ul style="list-style-type: none"> <li>The Capital Investment Programme is of five year duration. Please refer to the Housing Business Plan for full details of delivery milestones located at <a href="http://www.westlancs.gov.uk">www.westlancs.gov.uk</a></li> </ul>	PSM	<ul style="list-style-type: none"> <li>Response &amp; cyclical maintenance contractors.</li> <li>Partner Contractors</li> </ul>	<ul style="list-style-type: none"> <li>Capital Programme</li> </ul>	Please refer to Housing Business Plan.	<ul style="list-style-type: none"> <li>Improvements in Council Housing Stock</li> </ul>	DMT  Business Plan Working Group  Service Action Plan Monitoring
14. Commence clearance of area occupied by Findon / Firbeck flats	<ul style="list-style-type: none"> <li>Clearance of 90% of the flats by April 2014.</li> </ul>	PM	<ul style="list-style-type: none"> <li>Demolition contractors</li> <li>Legal .</li> </ul>	<ul style="list-style-type: none"> <li>Funding has been identified for demolitions and clearance works.</li> <li>Vacation of occupiers</li> </ul>	Flats to be cleared and site prepared for future redevelopment	<ul style="list-style-type: none"> <li>Clear the site ready for redevelopment as part of Firbeck revival activity.</li> </ul>	Monitoring by Project team  Cabinet Working Group
15. Consider delivery options to redevelop the sites that have been cleared as part of Firbeck revival programme.	<ul style="list-style-type: none"> <li>Decide which approach will be used to redevelop the sites</li> <li>Seek HCA funding and a delivery partner if required</li> <li>Commission redevelopment</li> </ul>	ADHR	<ul style="list-style-type: none"> <li>Housing Strategy</li> <li>RP</li> <li>HCA</li> <li>Consultant to assist with options appraisal</li> <li>Planning</li> <li>Legal</li> </ul>	<ul style="list-style-type: none"> <li>Viability appraisal</li> <li>Consideration of funding approaches / options</li> <li>HCA</li> <li>HRA borrowing headroom.</li> </ul>	2015/16 - Phase 1 site - Physical build commences	<ul style="list-style-type: none"> <li>Improve the street scene and broader housing offer in the area and make additional affordable housing available in the locality.</li> </ul>	Monitoring by Project team  Cabinet Working Group



	work.						
16. Complete Land Auctions Pilot – Whalleys	<ul style="list-style-type: none"> <li>• End of March 2014</li> </ul>	E&VM	<ul style="list-style-type: none"> <li>• HCA</li> <li>• Partnership Officer</li> <li>• Planning</li> <li>• Private Developers</li> <li>• RP Providers</li> <li>• Legal</li> <li>• HCA Development Partner Panel</li> </ul>	<ul style="list-style-type: none"> <li>• Project Budget Established</li> <li>• Market conditions / appetite for housing developers to acquire the sites</li> </ul>		<ul style="list-style-type: none"> <li>• The provision of sites that are ready for developers to acquire that have outline planning permission secured.</li> <li>• As sites are acquired then the work will have enabled an: <ul style="list-style-type: none"> <li>- increase in housing supply including affordable housing.</li> <li>- a diversification of the local housing offer.</li> <li>- provide new homes bonus and capital receipt for the Council</li> </ul> </li> </ul>	Monitoring by Project team and by Cabinet Reporting
17. Enable the development of Findon, Delph Clough and site of former Skelmersdale Sports Centre	<ul style="list-style-type: none"> <li>• Market engagement commences Autumn 2014</li> </ul>	DADH&R	<ul style="list-style-type: none"> <li>• Housing Strategy</li> <li>• Private Developers</li> <li>• Planning</li> <li>• RP Providers</li> <li>• Legal</li> </ul>	<ul style="list-style-type: none"> <li>• Existing officer time</li> </ul>	Engage with housing developers and consider how best to enable development of the sites	<ul style="list-style-type: none"> <li>• Outcome to support regeneration of Skelmersdale Town Centre</li> <li>• Improvements to economic and social indicators</li> <li>• Increase in housing supply including affordable housing</li> </ul>	Service Action Plan Monitoring
18. Review and develop second revival scheme and where appropriate remodel or dispose of housing stock.	<ul style="list-style-type: none"> <li>• Identify next revival scheme March 2014</li> <li>• Commence public consultation on the preferred option and present a further report to Cabinet in due course</li> </ul>	AM PSM ADHR	<ul style="list-style-type: none"> <li>• Estates and Valuation Team</li> <li>• Tenants / Resident Groups</li> <li>• Legal</li> </ul>	<ul style="list-style-type: none"> <li>• Existing officer time initially but may need consultant support.</li> <li>• HRA funding</li> </ul>		<ul style="list-style-type: none"> <li>• Will identify where the second revival scheme / remodelling activity will be focused and scope initial activity required</li> <li>• Ensure that any remodelling / disposal decisions in respect of Council housing stock is endorsed by Estates and Valuation Team.</li> </ul>	Service Action Plan Monitoring

**Objective 3**
**MAKING THE BEST USE OF ALL EXISTING HOMES**

Action	Timescale/ milestones	Lead responsibility	Partners	Resources/ Conditional Upon	Targets	Anticipated outcomes/ impacts	Monitoring arrangements
19. Be honest about whether we can help by ensuring the provision of regularly reviewed and updated information about Council Services.	<ul style="list-style-type: none"> <li>Review existing web pages and documents every six months to ensure they are appropriate</li> <li>Ensure staff are aware of Council services and where to sign post customers too if required.</li> </ul>	Service Heads	<ul style="list-style-type: none"> <li>Web Champions</li> <li>All staff</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> </ul>		<ul style="list-style-type: none"> <li>This action relates to the provision of accurate information and appropriate advice to our customers so it enables households to make informed choices about their housing options in relation to their query.</li> </ul>	Service Action Plan Monitoring  Team Meetings
20. Develop financial inclusion strategy	<ul style="list-style-type: none"> <li>01-May-2014 - Complete draft FI strategy</li> <li>30-Jun-2014 - Consultation with customers and feedback</li> <li>30-Sep-2014 - Finalise FI strategy and present to Council</li> </ul>	RMASM	<ul style="list-style-type: none"> <li>PR Section</li> <li>Tenants Groups</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> </ul>		<ul style="list-style-type: none"> <li>The development a financial inclusion strategy which will be aimed at supporting Council tenants through Welfare Reform.</li> </ul>	Service Action Plan Monitoring
21. Bring private sector empty homes back in to use	<ul style="list-style-type: none"> <li>On-going activity</li> </ul>	H&PSHM	<ul style="list-style-type: none"> <li>Legal</li> <li>Partner Agencies</li> <li>Building Control</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> </ul>		<ul style="list-style-type: none"> <li>Brings empty housing back into use</li> <li>May attract New Homes Bonus</li> <li>Improve street scene</li> </ul>	Service Action Plan Monitoring

<p>22.</p> <p>Produce a new Private Sector Housing Strategy</p>	<ul style="list-style-type: none"> <li>• Commence July 14</li> <li>• September 2014 Cabinet</li> </ul>	<p>H&amp;PSHM</p>	<ul style="list-style-type: none"> <li>• Partner Agencies</li> <li>• Housing Strategy</li> <li>• Neighbouring local authorities</li> <li>• Legal</li> </ul>	<ul style="list-style-type: none"> <li>• Existing officer time</li> </ul>		<ul style="list-style-type: none"> <li>• Identification of private sector housing delivery objectives and the development of an action plan to address the private sector housing challenges and issues in the borough</li> </ul>	<p>Service Action Plan Monitoring</p>
<p>23.</p> <p>Review all housing association nomination agreements</p>	<ul style="list-style-type: none"> <li>• Commence review in August 2014</li> <li>• Complete by March 2015</li> </ul>	<p>HSDPM</p>	<ul style="list-style-type: none"> <li>• Voids and Allocations</li> <li>• Legal</li> </ul>	<ul style="list-style-type: none"> <li>• Existing officer time</li> </ul>	<p>Optimise take up of Local authority nominations in line with nomination rights.</p>	<ul style="list-style-type: none"> <li>• Will enable the nomination process to be understood by our RP colleagues within the context of West Lancs HomeFinder and any local connection criteria. In addition will assist in maximising the take up of L/A nominations</li> </ul>	<p>Service Action Plan Monitoring</p>

**Objective 4**
**ENCOURAGE WELL MANAGED AND MAINTAINED HOMES ACROSS ALL TENURES**

Action	Timescale/ milestones	Lead responsibility	Partners	Resources/ Conditional Upon	Targets	Anticipated outcomes/ impacts	Monitoring arrangements
24.  Promote the Private Landlord Accreditation Scheme	<ul style="list-style-type: none"> <li>On-going</li> </ul>	H&PSHM	<ul style="list-style-type: none"> <li>Landlord Forum</li> <li>PR</li> <li>Benefits and Revenues</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> </ul>	To increase membership of private landlords participating in the scheme.	<ul style="list-style-type: none"> <li>Attract more landlords to register with the scheme and encourage improved management and maintenance of private tenancies.</li> </ul>	Service Action Plan Monitoring
25.  Maximise use of enforcement powers to deal with problem landlords and target resources to address disrepair, unsafe properties and management issues within the private rented sector	<ul style="list-style-type: none"> <li>As and when required</li> </ul>	H&PSHM	<ul style="list-style-type: none"> <li>Legal</li> <li>Building control</li> <li>PR</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> </ul>	In line with any local and / or statutory timescales.	<ul style="list-style-type: none"> <li>Appropriate use of enforcement powers where required.</li> </ul>	Cabinet report / Member updates
26.  Review Tenure Strategy and Policy	<ul style="list-style-type: none"> <li>Commence light touch review in July 2014</li> </ul>	SHM	<ul style="list-style-type: none"> <li>Voids and Allocations</li> <li>Legal</li> <li>Registered Providers</li> <li>Neighbouring authorities</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> </ul>		<ul style="list-style-type: none"> <li>The light touch review is intended to establish whether the policy and strategy is</li> </ul>	Service Action Plan Monitoring

**Objective 5**
**ENCOURAGE INVESTMENT TO MEET SPECIALIST HOUSING REQUIREMENTS**

Action	Timescale/ milestones	Lead responsibility	Partners	Resources/ Conditional Upon	Targets	Anticipated outcomes/ impacts	Monitoring arrangements
27.  Enable the development of a Foyer for young people	<ul style="list-style-type: none"> <li>The Council will use its enabling role to signpost the Birchwood Centre to information and expertise so that they can fully explore the viability of developing a Foyer taking account of delivery / funding considerations</li> </ul>	HSDPM	<ul style="list-style-type: none"> <li>Birchwood Centre</li> <li>Supporting People</li> <li>Other contributors working with the Birchwood Centre.</li> </ul>	<ul style="list-style-type: none"> <li>The Birchwood Centre / their chosen partner developing a viable business plan and securing capital and revenue funding and overcoming any associated development challenges</li> <li>Suitable development site</li> </ul>		<ul style="list-style-type: none"> <li>The development of a Foyer for vulnerable young people, to improve their well-being, provide training, development of independent living skills along with mediation and counselling where required and other support / coaching activity to develop the young people to achieve their full potential.</li> </ul>	Service Action Plan Monitoring
28.  Identify sites suitable for Gypsy and Traveller Pitch Provision	<ul style="list-style-type: none"> <li>In line with Planning time scales</li> </ul>	SPIM	<ul style="list-style-type: none"> <li>Planning</li> <li>Gypsy Group</li> <li>Legal</li> </ul>	<ul style="list-style-type: none"> <li>Existing officer time</li> <li>Endorsement by Planning Inspectorate</li> </ul>	Allocate Gypsy and Traveller / Travelling Show people sites to meet assessed locally arising needs.	<ul style="list-style-type: none"> <li>Provision of sites to meet the needs of the travelling community in compliance with national policy.</li> <li>Improve the ability of the Council to take swift and effective action in the light of unauthorised encampments.</li> </ul>	Through existing reporting structures to Members

<p>29.</p> <p>Work with the Supporting People (SP) Team to support the needs of vulnerable clients groups including consideration of further Extra Care provision in the borough.</p>	<ul style="list-style-type: none"> <li>• On-going</li> <li>• Also in line with Supporting People contract renewal schedule</li> </ul>	<p>HSDPM</p>	<ul style="list-style-type: none"> <li>• SP Team</li> <li>• Support Providers</li> </ul>	<ul style="list-style-type: none"> <li>• Existing officer time</li> <li>• SP Budget</li> <li>• HCA</li> </ul>		<ul style="list-style-type: none"> <li>• An on-going understanding of the housing related support needs of vulnerable client groups</li> <li>• A mechanism to contribute to shaping service delivery and remodelling services where appropriate within the context of improving services and SP funding availability.</li> <li>• A consideration of the emerging LCC Supporting People Extra Care Strategy as it relates to West Lancashire.</li> </ul>	<p>Service Action Plan Monitoring</p>
<p>30.</p> <p>Work with Lancashire County Council, Health, CCG and RPs to develop housing solutions for a range of client groups such as those with learning disability, mental health difficulties, physical disability and other client groups where need is identified.</p>	<ul style="list-style-type: none"> <li>• 2014/15 - Identify need for each client group</li> <li>• 2014/15 - Work with partners to explore delivery options and viability</li> <li>• Where viable options exist, develop delivery action plan for implementation during this strategy period.</li> </ul>	<p>HSDPM</p>	<ul style="list-style-type: none"> <li>• SP Team</li> <li>• HCA</li> <li>• CCG</li> <li>• Carers Groups</li> <li>• Health</li> <li>• LCC</li> <li>• Registered Providers</li> </ul>	<ul style="list-style-type: none"> <li>• Existing officer time</li> <li>• HCA</li> <li>• RP partners</li> <li>• Partner Funds</li> </ul>		<ul style="list-style-type: none"> <li>• Work with partners to identify broader housing requirements required for specific vulnerable client groups and determine if accommodation solutions can be developed. Where appropriate scope out work activity and build into housing strategy action plan during this strategy period.</li> <li>• Provide accommodation options in West Lancashire for vulnerable client groups.</li> </ul>	<p>Service Action Plan Monitoring</p>

**Objective 6  
DELIVER THE COUNCILS SUSTAINABLE ENERGY STRATEGY 2012-2020 “RESIDENTIAL AND DOMESTIC” SECTOR THEME**

Action	Timescale/ milestones	Lead responsibility	Partners	Resources/ Conditional Upon	Targets	Anticipated outcomes/ impacts	Monitoring arrangements
31.  To improve the energy efficiency of West Lancashire Housing	<ul style="list-style-type: none"> <li>Please refer to the Sustainable Energy Strategy 2012-2020 for full details of delivery milestones located at <a href="http://www.westlancs.gov.uk">www.westlancs.gov.uk</a></li> </ul>	WLBC / Private Sector Housing Service	<ul style="list-style-type: none"> <li>As described in the Sustainable Energy Strategy 2012-2020.</li> </ul>	<ul style="list-style-type: none"> <li>As described in the Sustainable Energy Strategy 2012-2020</li> </ul>	Targets across each action range from on-going, short term and medium term.	<ul style="list-style-type: none"> <li>There are 8 delivery actions attached to this element of the Sustainable Energy Strategy 2012-2020.</li> </ul>	Service Action Plan Monitoring
32.  Tackle hard to treat properties, reduce fuel poverty and ensure affordable warmth for all.	<ul style="list-style-type: none"> <li>Please refer to the Sustainable Energy Strategy 2012-2020 for full details of delivery milestones located at <a href="http://www.westlancs.gov.uk">www.westlancs.gov.uk</a></li> </ul>	WLBC / Private Sector Housing Service	<ul style="list-style-type: none"> <li>As described in the Sustainable Energy Strategy 2012-2020.</li> </ul>	<ul style="list-style-type: none"> <li>As described in the Sustainable Energy Strategy 2012-2020</li> </ul>	Targets across each action range from on-going, short term and medium term.	<ul style="list-style-type: none"> <li>There are 5 delivery actions attached to this element of the Sustainable Energy Strategy 2012-2020</li> </ul>	Service Action Plan Monitoring